



Public consultation

**Proposals to expand six
primary schools from
September 2011**

4 January to 12 February 2010

Education Leeds



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Proposals to expand six primary schools from September 2011

Introduction

We have to make sure there are enough places in the city's schools for every child who wants one.

We expect a large rise in the number of children wanting to attend our primary schools. We have already consulted on plans to expand 17 primary schools from September 2010. We are now planning the extra places we believe will be needed from September 2011.

We have identified six schools which we believe are in the right areas and able to provide those extra places. We need to ask you about these proposals before the Leeds City Council makes a final decision.

We have tried to give you all the information you need to understand and be able to comment on the proposals. Here are some explanations of key phrases and terms which you will see used in this booklet:

Net capacity or useable space

This means the space in a school which is available for classrooms and essential non-teaching activities, such as hall, storage and staff rooms.

Admissions limit

The total number of children and young people a school plans to accept into each year group.

Statutory notice

A period of time required by law, to inform the public that the local authority is proposing to do or change something; in this case this would be expanding these schools. A statutory notice invites comments, and always follows a period of consultation like this one.

The contents are:

- 1. What are we asking you about?**
- 2. Why are we asking you?**
- 3. What are the proposals?**
- 4. How have the proposals for expansion been developed?**
- 5. Will any more schools need to expand?**
- 6. How to comment on the proposals**
- 7. What happens to your comments?**
- 8. Pupil projections**

Response form

1. What are we asking you about?

This consultation is to ask for your comments on proposals to create extra space to permanently increase the size of six primary schools in Leeds from September 2011.

The proposals would involve some changes to the net capacity of the school. This means making sure the school has the right amount of space available for classrooms and essential non-teaching activities, such as hall, storage and staff rooms. Increasing the net capacity means either changing the way the school facilities are used at the moment, or adding extra accommodation on school grounds, or both.

Where extra rooms are needed we will provide modern, high-quality modular accommodation. This has all the facilities children need and is built to last for decades. They are built off-site meaning they can be put up quickly on school grounds. This consultation does not replace the normal planning process, which would still be followed before any extra accommodation was placed on-site.

2. Why are we asking you?

Leeds City Council has a legal duty to provide school places for every child in the city who wants one, taking into account where those children and young people live and may want to attend school.

We have been planning extra places due to a rise in the number of children aged five and under in the city. The extra places are needed for the school year starting September 2011.

We believe that the six schools listed in Section 3: 'What are the proposals?' are in the areas where the extra places will be needed most, and will be able to expand from September 2011. Section 4: 'How have the proposals for expansion been developed?' explains how we decided which schools should expand.

To expand the schools we need to do two things:

- Increase their net capacity; and
- Increase their admissions limit.

This consultation is needed to increase the size of the schools, to give them enough usable space on-site to accommodate the extra children.

The final decision will be made by Leeds City Council's highest decision-making body, the Executive Board. We have to provide the Board with all the information they need to make that decision. This includes making sure we have shared the proposals with everyone involved, and given them an opportunity to comment.

So we need you to read this booklet or attend the public meetings and give us any comments you have on the proposals.

Details of how to comment are in Section 6 'How to comment on the proposals'.

In addition, we work with schools to agree admissions limits every year through the annual admissions consultation. More details on the admissions process can be found on the Education Leeds, go to: www.educationleeds.co.uk/admissions

3. What are the proposals?

The proposed increases in size of the six schools are shown in the table below. This proposal is to make sure there is enough usable space on-site to provide those places in the future.

The change in admissions limit relating to the change in overall school size is also shown in the table. Changes to admissions limits are agreed through the annual admissions consultation.

To help you understand the numbers, it is important to know that it is easier for schools to increase in size by either a half (15 children) or a full (30 children) class size.

It is also important to understand that the changes do not mean that the schools will increase their number on roll, the number of children attending the school, to the full capacity from next September.

The total number of children on roll will grow each year as the larger reception groups join the school, until the total capacity figure is reached in 2017. For example, if all the available places at Ryecroft Primary School are taken every year, the number of children on roll will increase by 30 every year, until it reaches 420 in 2017. At some of the schools, extra space or accommodation may also be added in stages, as the school population grows.

School	Admissions limit from / to	Capacity from / to
1 Blackgates Primary School	45 to 60	315 to 420
2 Ryecroft Primary School	30 to 60	210 to 420
3 Calverley Church of England Primary School	45 to 60	315 to 420
4 Cross Gates Primary School	30 to 60	210 to 420
5 Windmill Primary School	45 to 60	315 to 420
6 Clapgate Primary School	45 to 60	315 to 420

4. How have the proposals for expansion been developed?

When finding the right schools, we had to address:

- our legal duties, which include making sure there are enough places, families are offered choice and diversity, and considering the expansion of popular and successful schools;
- the areas where the extra places are needed;
- how expanding one school might affect the other schools in the area;
- the practical reasons why many schools can't be expanded; and
- the need to develop proposals in a timely manner so that families expressing a preference for places for reception class in 2011 have all the information they need next summer/autumn.

First, we had to identify where and how many extra places would be needed.

We have done this using our 'pupil projections'. These predict where places will be needed based on birth rates and patterns of where children are born, compared with where they attend school. These are contained in Section 8: 'Pupil projections' of this booklet. We then compared the predictions with the information available from the 2009 admissions process, which told us how many children applied and which schools families wanted them to go to.

In those areas where there is clearly a need for more spaces, we identified all those schools which were in the right places and could realistically expand in time for 2011. We visited the schools to discuss plans with headteachers, and this resulted in a final list of six schools able to take extra children in September 2011.

In December 2009, the Executive Board approved this present consultation on increases to the net capacity of the schools to meet admission limit increases on a permanent basis.

5. Will any more schools need to expand?

We are planning for a continued rise in the population, and a growing demand for places in Leeds schools.

We are working with all schools in the city to plan together how to meet the needs of every child in every community, in the medium and long term. You will have your opportunity to comment on any further expansions, as they are brought forward.

6. How to comment on the proposals

This consultation runs from Monday 4 January 2010 to Friday 12 February 2010. If you want the Leeds City Council Executive Board to consider your views, we must receive your comments no later than 4pm on Friday 12 February 2010.

We are holding meetings to gather the views of schools, families, parents and carers, young people, governors, and the general public, where you will have the opportunity to debate the proposals and ask questions.

The information is also available on the Education Leeds website:

www.educationleeds.co.uk/schoolorganisation

It will also be available in public libraries and has been widely distributed to interested parties, including local councillors, MPs, the Catholic and Church of England diocese and trades unions.

Responses need to be made in writing or verbally at the public meetings. We minute all public meetings and place the minutes on our website. It is important that if you can, to give reasons for agreeing or disagreeing with the proposals. This will make sure as much information as possible is available to the Executive Board when making their decision.

Written responses can be made:

- using the form in this booklet, which includes details of where to send it.
- by letter to **school organisation team, 9th Floor West, Merrion House, Merrion Way, LS2 8DT**
- or email **educ.school.organisation@educationleeds.co.uk**

Responses can be anonymous, but if you want an acknowledgement please include your name and address.

Please remember that this consultation is to gain your views on proposals to create extra space at six of the city's primary schools. We cannot consider your views on any other subject as part of this process.

Public Meetings – held at the schools	
Blackgates Primary School	25 January 2010, 6:30pm
Calverley Church of England Primary School	12 January 2010, 7pm
Clapgate Primary School	14 January 2010, 7pm
Cross Gates Primary School	3 February 2010, 7pm
Ryecroft Primary School	13 January 2010, 7pm
Windmill Primary School	28 January 2010, 6.30pm

7. What happens to your comments?

All your views will be summarised and presented to Leeds City Council's Executive Board. They will decide whether to proceed with the proposals or to change them in any way. We treat your comments equally whether you put them in writing or say them at the public meetings.

It is expected that the Board will make this decision at their meeting in March or April 2010.

If the Board decide to proceed, a statutory notice confirming the details of the final proposals will be published in summer 2010, in the Yorkshire Evening Post and on the Education Leeds website at: www.educationleeds.co.uk/schoolorganisation

The notice will give details of how to make representations or comments on the final proposals. Even if your comments are the same as those which you have contributed to this consultation, you will need to make them again if you want the Executive Board to consider them when making their final decision. The board must make their final decision within two months of the end of this statutory notice period.

If objections are received, the School Organisation Advisory Board will sit ahead of the Executive Board Meeting to make its recommendation on the proposals.

The School Organisation Advisory Body is made up of representatives from the area's education community, and has been established by the Executive Board to consider responses and make recommendations on the final decision regarding any proposals to change the size or organisation of schools.

The Executive Board is likely to make a final decision in summer 2010.

8. Pupil projections

The tables show actual pupil numbers from the pupil census in January 2009, with projections for 2009/10 onwards.

Key:

AD LT = admissions limit (*total number allowed into reception classes in the area*)

CAPACITY = maximum number of children the schools can accommodate across all age groups

SURPLUS = number of unfilled places in each school

Ardley / Tingley / Morley including Blackgates Primary School

	REC	YR 1	YR 2	YR 3	YR 4	YR 5	YR 6	TOTAL	AD LT	CAPACITY	SURPLUS	%
2003/2004	580	564	548	572	582	562	571	3,979	590	4,252	369	9%
2004/2005	532	579	572	543	561	584	569	3,940	575	4,233	293	7%
2005/2006	511	530	572	557	537	566	588	3,861	592	4,036	175	4%
2006/2007	505	505	519	563	560	524	567	3,743	592	4,036	293	7%
2007/2008	527	499	506	512	559	566	530	3,699	592	4,035	336	8%
2008/2009	548	526	509	500	516	561	568	3,728	592	4,059	331	8%
2009/2010	537	546	531	502	502	516	566	3,699	592	4,059	360	9%
2010/2011	577	545	563	534	513	513	530	3,773	592	4,059	286	7%
2011/2012	587	577	556	560	539	516	519	3,856	592	4,059	203	5%
2012/2013	587	586	587	552	564	544	523	3,943	592	4,059	116	3%
2013/2014	639	585	595	581	554	567	550	4,070	592	4,059	-11	-0%

Belle Isle including Windmill Primary School and Clapgate Primary School

	REC	YR 1	YR 2	YR 3	YR 4	YR 5	YR 6	TOTAL	AD LT	CAPACITY	SURPLUS	%
2003/2004	137	135	118	123	130	146	147	936	180	1,089	153	14%
2004/2005	114	133	132	118	124	127	144	892	180	1,037	145	14%
2005/2006	112	111	133	130	117	120	132	855	150	1,027	172	17%
2006/2007	114	119	114	133	135	120	120	855	150	1,027	172	17%
2007/2008	126	111	119	113	128	138	119	854	150	1,027	173	17%
2008/2009	140	131	114	124	108	129	138	884	150	1,011	127	13%
2009/2010	157	144	133	116	121	110	129	910	150	1,011	101	10%
2010/2011	144	163	148	139	115	126	113	950	150	1,011	61	6%
2011/2012	148	151	169	156	138	120	129	1,010	150	1,011	1	0%
2012/2013	163	155	157	177	155	143	123	1,072	150	1,011	-61	-6%
2013/2014	169	171	160	165	175	160	146	1,146	150	1,011	-135	-13%

Calverley including Calverley Church of England Primary School

	REC	YR 1	YR 2	YR 3	YR 4	YR 5	YR 6	TOTAL	AD LT	CAPACITY	SURPLUS	%
2003/2004	61	70	67	67	62	65	60	452	70	490	38	8%
2004/2005	69	65	68	64	65	63	59	453	70	490	37	8%
2005/2006	69	70	66	72	63	60	64	464	70	480	16	3%
2006/2007	70	67	70	63	69	59	60	458	70	480	22	5%
2007/2008	69	71	68	71	64	70	58	471	70	480	9	2%
2008/2009	66	69	69	66	68	66	68	472	70	480	8	2%
2009/2010	74	66	68	68	64	69	65	475	70	480	5	1%
2010/2011	71	74	65	67	66	66	67	477	75	480	3	1%
2011/2012	87	71	73	64	65	68	65	492	75	480	-12	-3%
2012/2013	80	87	70	72	62	67	66	503	75	480	-23	-5%
2013/2014	81	80	86	68	70	64	65	514	75	480	-34	-7%

Armley / Wortley / Farnley including Ryecroft Primary School

	REC	YR 1	YR 2	YR 3	YR 4	YR 5	YR 6	TOTAL	AD LT	CAPACITY	SURPLUS	%
2003/2004	408	441	442	444	444	458	472	3,109	515	3,482	373	11%
2004/2005	416	406	431	434	435	449	450	3,021	515	3,419	398	12%
2005/2006	351	423	406	428	430	447	448	2,933	495	3,326	393	12%
2006/2007	420	346	420	411	420	421	448	2,886	495	3,326	440	13%
2007/2008	373	422	343	419	414	414	445	2,830	495	3,321	491	15%
2008/2009	464	372	432	354	412	417	425	2,876	495	3,310	434	13%
2009/2010	499	464	373	443	354	413	435	2,981	495	3,310	329	10%
2010/2011	495	503	474	383	444	358	442	3,100	495	3,310	210	6%
2011/2012	551	495	511	486	382	447	382	3,253	495	3,310	57	2%
2012/2013	545	553	503	523	487	382	471	3,465	495	3,310	-155	-5%
2013/2014	632	547	561	518	525	490	406	3,677	495	3,310	-367	-11%

Manston including Cross Gates Primary School

	REC	YR 1	YR 2	YR 3	YR 4	YR 5	YR 6	TOTAL	AD LT	CAPACITY	SURPLUS	%
2003/2004	166	173	172	172	181	190	185	1,239	180	1,352	113	8%
2004/2005	160	166	174	169	169	176	191	1,205	180	1,352	147	11%
2005/2006	143	157	165	174	178	166	174	1,157	180	1,309	152	12%
2006/2007	155	146	157	171	173	177	167	1,146	180	1,309	163	12%
2007/2008	162	152	149	154	168	181	171	1,137	180	1,309	172	13%
2008/2009	163	173	157	157	156	186	191	1,183	180	1,309	126	10%
2009/2010	175	164	175	156	156	158	186	1,172	180	1,309	137	11%
2010/2011	178	177	167	174	157	159	159	1,170	180	1,309	139	11%
2011/2012	196	180	179	167	175	158	159	1,215	180	1,309	94	7%
2012/2013	187	198	183	180	167	178	159	1,251	180	1,309	58	4%
2013/2014	191	189	201	184	180	170	179	1,294	180	1,309	15	1%

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Proposals to expand six primary schools from September 2011

Public consultation response form

Please read the consultation booklet on the proposals and tell us what your views are. The questions on this form are provided to help you do so, but you do not have to respond to all of them. If you prefer not to use this form, you can also put your views in a letter. Letters and forms should be sent to the address at the bottom of this form. Extra copies of this booklet and response form are available for the Education Leeds website, go to: www.educationleeds.co.uk/schoolorganisation

You can also respond by email: educ.school.organisation@educationleeds.co.uk

Responses must be received by **Friday 12 February 2010**. All responses will be reported to a meeting of the Leeds City Council Executive Board in April 2010.

Questions relating to the proposals

1. What are your views on any of the proposed increases in primary provision?
(please use extra pages if needed)

2. Have you found this booklet useful?

3. Have you found the consultation process useful?

Your personal details (so that your response can be formally acknowledged):

Name:

Address:

email address:

Which school are you associated with?

- | | | | |
|--------------------------------------|--------------------------|--------------------------|--------------------------|
| Parent/carer of present pupil(s) | <input type="checkbox"/> | Member of staff | <input type="checkbox"/> |
| Parent/carer of primary school child | <input type="checkbox"/> | Local resident | <input type="checkbox"/> |
| Other adult relative | <input type="checkbox"/> | Elected member | <input type="checkbox"/> |
| Pupil | <input type="checkbox"/> | Community representative | <input type="checkbox"/> |
| Governor | <input type="checkbox"/> | Other | <input type="checkbox"/> |

Data Protection Act 1998

Under the terms of the Data Protection Act 1998 we must inform you of the following. Education Leeds and Leeds City Council are seeking your views to help inform the decision on this proposal. Your personal information will be used only for this purpose, and may be shared with other agencies who are involved in the consultation, however only to address any issues you raise. If you do not wish to provide personal details your views will still be considered, but we will not be able to acknowledge your response personally.

Please send your reply to:

**The Chief Executive, Education Leeds, FAO school organisation team
9th Floor West, Merrion House, 110 Merrion Centre, Leeds LS2 8DT**

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If you do not speak English and need help in understanding this document, please phone **0113 224 3311** and state the name of your language. We will then put you on hold while we contact an interpreter. We can assist with any language and there is no charge for interpretation.

अगर आप अंग्रेजी नहीं बोल सकते और आप को यह दस्तावेज समझने के लिए मदद की आवश्यकता है, तो कृपया **0113 224 3311** के उपर टेलीफोन करे. हम आपको टेलीफोन पर ही होल्ड कर के एक इन्टरप्रिटर (दुभाषिये) का संपर्क करेंगे. हम आपको कोई भी भाषा में मदद कर सकतें है ओर दुभाषिये की सेवा के लिए कोई खर्च वसूल नहीं किया जाएगा.

আপনি যদি ইংরেজীতে কথা না বলেন এবং এই দলিলটি বুঝতে সাহায্যের দরকার হয় তাহলে দয়া করে **0113 224 3311** এই নম্বরে ফোন করুন এবং আপনি যে ভাষায় কথা বলেন সেই ভাষার নাম বলুন। তারপর আমরা আপনাকে ফোন ধরে রাখতে বলে একজন ইন্টারপ্রিটারের (দোভাষী) সঙ্গে যোগাযোগ করব। আমরা যে কোন ভাষায় সাহায্য করতে পারি, এবং বিনামূল্যে ইন্টারপ্রিটেশনের (ভাষান্তরন) ব্যবস্থা করা হয়।

凡不懂英語又需要協助了解這份資料內容者，請致電 **0113 224 3311** 並說明本身的母語名稱。當我們聯絡傳譯員時，請稍候切勿掛斷電話。我們可以提供各種語言的傳譯服務，而且毋須收費。

ਜੇਕਰ ਤੁਸੀਂ ਅੰਗ੍ਰੇਜ਼ੀ ਜ਼ਬਾਨ ਨਹੀਂ ਬੋਲਦੇ ਅਤੇ ਇਸ ਦਸਤਾਵੇਜ਼ ਨੂੰ ਸਮਝਣ ਲਈ ਤੁਹਾਨੂੰ ਸਹਾਇਤਾ ਦੀ ਲੋੜ ਹੈ ਤਾਂ ਕ੍ਰਿਪਾ ਕਰਕੇ **0113 224 3311** ਤੇ ਫੋਨ ਕਰੋ ਅਤੇ ਆਪਣੀ ਜ਼ਬਾਨ ਦਾ ਨਾਂ ਦੱਸੋ। ਫਿਰ ਅਸੀਂ ਤੁਹਾਨੂੰ ਉਦੋਂ ਤਕ ਇੰਤਜ਼ਾਰ ਕਰਨ ਲਈ ਕਹਾਂਗੇ ਜਦੋਂ ਤਕ ਅਸੀਂ ਕਿਸੇ ਇੰਟਰਪਰਟਰ ਨਾਲ ਸੰਪਰਕ ਕਰਦੇ ਹਾਂ। ਅਸੀਂ ਕਿਸੇ ਵੀ ਜ਼ਬਾਨ ਲਈ ਸਹਾਇਤਾ ਦੇ ਸਕਦੇ ਹਾਂ ਅਤੇ ਇੰਟਰਪਰਟੇਸ਼ਨ ਲਈ ਤੁਹਾਨੂੰ ਕੋਈ ਫੀਸ ਨਹੀਂ ਦੇਣੀ ਪੈਂਦੀ।

اگر آپ انگریزی زبان نہیں بولتے اور اس دستاویز کو سمجھنے کے لیے آپ کو مدد کی ضرورت ہے تو براہ مہربانی **0113 224 3311** پر فون کریں اور اپنی زبان کا نام بتائیں۔ ہم آپ کو انتظار کرنے کے لیے کہیں گے اور اس دوران کسی انٹریپرٹری یعنی ترجمان سے رابطہ کریں گے۔ ہم کسی بھی زبان میں آپ کی مدد کر سکتے اور ترجمانی کی خدمت کے لیے آپ سے کوئی رقم نہیں لی جاتی۔

This publication can also be made available in large print, on computer disc and audio cassette. Please phone: **0113 224 3311**.

Public meeting

Proposals for expansion of primary provision from September 2011

Education Leeds is consulting on proposals to expand provision at six primary schools in Leeds from September 2011.

Public meetings will be held to give you a chance to find out more about the proposals and have your say.

Blackgates Primary School Smithy Lane, Wakefield, WF3 1QQ	25 January 2010, 6.30pm
Calverley Church of England Voluntary Controlled Primary School Town Gate, Calverley Pudsey, LS28 5NF	12 January 2010, 7pm
Clapgate Primary School Cranmore Drive Leeds, LS10 4AW	14 January 2010, 7pm
Cross Gates Primary School Poole Crescent, Cross Gates, Leeds, LS15 7NB.	3 February 2010, 7pm
Ryecroft Primary School Stonebridge Grove, Farnley, Leeds LS12 5AW.	13 January 2010, 7pm
Windmill Primary School Windmill Road, Belle Isle, Leeds, LS10 3HQ	28 January 2010, 6.30pm

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